

Content, Organization and Style Scoring Guide

Points	Description
4	<ul style="list-style-type: none"> <input type="checkbox"/> Maintains consistent focus on the topic and has ample supporting details <input type="checkbox"/> Has a logical organizational pattern and conveys a sense of wholeness and completeness <input type="checkbox"/> Provides transitions which clearly serve to connect ideas <input type="checkbox"/> Uses language effectively by exhibiting word choices that are engaging and appropriate for intended audience and purpose <input type="checkbox"/> Includes sentences, or phrases where appropriate, of varied length and structure <input type="checkbox"/> Allows the reader to sense the person behind the words.
3	<ul style="list-style-type: none"> <input type="checkbox"/> Maintains adequate focus on the topic and has adequate supporting details <input type="checkbox"/> Has a logical organizational pattern and conveys a sense of wholeness and completeness, although some lapses occur <input type="checkbox"/> Provides adequate transitions in an attempt to connect ideas <input type="checkbox"/> Uses effective language and appropriate word choices for intended audience and purpose <input type="checkbox"/> Includes sentences, or phrases where appropriate, that are somewhat varied in length and structure <input type="checkbox"/> Provides the reader with some sense of the person behind the words
2	<ul style="list-style-type: none"> <input type="checkbox"/> Demonstrates an inconsistent focus and includes some supporting details, but may include extraneous or loosely related material <input type="checkbox"/> Shows an attempt at an organizational pattern, but exhibits little sense of wholeness and completeness <input type="checkbox"/> Provides transitions which are weak or inconsistent <input type="checkbox"/> Has a limited and predictable vocabulary which may not be appropriate for the intended audience and purpose <input type="checkbox"/> Shows limited variety in sentence length and structure <input type="checkbox"/> Attempts somewhat to give the reader a sense of the person behind the words
1	<ul style="list-style-type: none"> <input type="checkbox"/> Demonstrates little or no focus and few supporting details which may be inconsistent or interfere with the meaning of the text <input type="checkbox"/> Has little evidence of an organizational pattern or any sense of wholeness and completeness <input type="checkbox"/> Provides transitions which are poorly utilized, or fails to provide transitions <input type="checkbox"/> Has a limited or inappropriate vocabulary for the intended audience and purpose <input type="checkbox"/> Has little or no variety in sentence length and structure <input type="checkbox"/> Provides the reader with little or no sense of the person behind the words
0	<ul style="list-style-type: none"> <input type="checkbox"/> Response is “I don’t know”; response is a question mark (?); response is one word; response is only the title of the prompt; or the prompt is simply recopied

Conventions Scoring Guide

Points	Description
2	<ul style="list-style-type: none"> <input type="checkbox"/> Consistently follows the rules of standard English for usage <input type="checkbox"/> Consistently follows the rules of standard English for spelling of commonly used words <input type="checkbox"/> Consistently follows the rules of standard English for capitalization and punctuation <input type="checkbox"/> Consistently exhibits the use of complete sentences except where purposeful phrases or clauses are used for effect <input type="checkbox"/> Indicates paragraphs consistently
1	<ul style="list-style-type: none"> <input type="checkbox"/> Generally follows the rules of standard English for usage <input type="checkbox"/> Generally follows the rules of standard English for spelling of commonly used words <input type="checkbox"/> Generally follows the rules of standard English for capitalization and punctuation <input type="checkbox"/> Generally exhibits the use of complete sentences except where purposeful phrases are used for effect <input type="checkbox"/> Indicates paragraphs for the most part
0	<ul style="list-style-type: none"> <input type="checkbox"/> Mostly does not follow the rules of standard English for usage <input type="checkbox"/> Mostly does not follow the rules of standard English for spelling of commonly used words <input type="checkbox"/> Mostly does not follow the rules of standard English for capitalization and punctuation <input type="checkbox"/> Exhibits errors in sentence structure that impede communication <input type="checkbox"/> Mostly does not indicate paragraphs <input type="checkbox"/> Response is “I don’t know”; response is a question mark (?); response is one word; response is only the title of the prompt; or the prompt is simply recopied